



**TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, FEBRUARY 04, 2026 at 6:00 P.M.**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. Call to Order

Mayor Moore called meeting to order at 6:01 p.m.

2. Roll Call. Council Members Brian Bolton (participated remotely), Robert Foreman, Robin Godwin, Jessie Murdock, Patricia Seybold, Vice Mayor Wendy Escoffier, and Mayor Marie Moore.

Also Present

Town Manager Miranda Fisher, Town Attorney Trish Stuhan, and Town Clerk Leah Rhodes.

3. Pledge of Allegiance

Councilor Godwin led the Pledge.

4. Consent Agenda – All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Work Session – January 14, 2026 at 5:00 p.m. Pg. 5
- 2) Regular Session – January 21, 2026 at 6:00 p.m. Pg. 9

b) Set Next Meeting, Date and Time:

- 1) Special Session – February 11, 2026 at 6:00 p.m.
- 2) Regular Session – February 18, 2026 at 6:00 p.m.
- 3) Special Session – February 20, 2026 at 2:00 p.m.
- 4) Work Session – February 25, 2026 at 5:00 p.m.
- 5) Regular Session – March 4, 2026 at 6:00 p.m. - **Cancelled**
- 6) Special Session – March 11, 2026 at 5:00 p.m.

On a **motion** made by Vice Mayor Escoffier, seconded by Councilor Seybold, the Council **moved to approve** the consent agenda as stated.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

There were no speakers.

6. **Summary of Current Events.** The Town Council and the Town Manager may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will not propose, discuss, deliberate or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda. Summaries may include committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Sustaining Flows, Earth Day, Camp Verde School District, Friends of the Verde River and Verde Valley Housing Advisory Committee.

The Mayor, Council and Town Manager reported on current events.

Mayor Moore stated Item 7 was removed from the agenda.

- ~~7. **Discussion, consideration and possible approval of a wired telecommunications license and right-of-way use agreement between the Town of Camp Verde and Wecom LLC.** Staff Resource: Economic Development Specialist David Meyers. Pg. 17~~
7. **Discussion, consideration, and possible approval of an amendment to the Financial Operations Guide adding an Emergency Expenditure provision to the Purchasing Policies section.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher stated the current Financial Operations Guide does not include an Emergency Expenditure provision to the Purchasing Policies section. In December, the Council decided to dissolve the job order contracts, all of which expired in mid-December. At that time, it was noted that a mechanism would be needed to allow for emergency procurement, recognizing that urgent life, health, safety, or other complex situations may arise and require prompt action by the Town Manager and staff.

To address this need, an emergency expenditures section was added to the Financial Operating Guide. This section establishes the policies and procedures for managing emergency situations. While the policy encourages obtaining at least three bids or using a competitive process when feasible, it formally removes the standard 30-day bidding requirement to allow for faster response.

Town Manager Fisher and Town Attorney Trish Stuhan responded to questions from the Council.

On a **motion** made by Councilor Murdock, seconded by Vice Mayor Escoffier, the Council **moved to approve** the amendment to the Financial Operations Guide adding an Emergency Expenditure provision to the Purchasing Policies section.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

8. **Discussion, consideration, and possible approval of a contract award to Mulcaire & Son Contracting, in the amount not to exceed \$63,100, for excavation, hauling, and disposal of contaminated soil at the West Lagoon at the Wastewater Treatment Plant.** Staff Resource: Utilities Director Lisa Vaughan and Wastewater Division Manager Chet Teague.

Town Manager Fisher reported that certain areas of the West Lagoon require excavation, with contaminated soil to be removed and transported off-site and that the Town has until the end of April to complete the hauling and official testing of the site to verify that all contaminants have been removed. Town Manager Fisher further noted that staff have been working with Adams and Wendt to conduct laboratory testing of the soils. Due to the timeline associated with disposal of the contaminated soil, staff are seeking immediate approval under the new Emergency Expenditure provision in the Financial Operations Guide to contract Mulcaire & Son Contracting.

Town Manager Fisher responded to questions from the Council.

On a **motion** made by Councilor Foreman, seconded by Councilor Seybold, the Council

moved to approve a contract award to Mulcaire & Son Contracting in the amount not to exceed \$63,100, for excavation, hauling, and disposal of contaminated soil at the West Lagoon at the Wastewater Treatment Plant.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

9. Discussion, consideration and possible approval of amendments to the Town's Personnel Manual. Staff Resource: HR Director Julia Kaiser.

HR Director Kaiser presented an overview of the proposed revisions to the Personnel Manual. The revisions include a reduction in the maximum sick leave bank usage from 480 hours to 240 hours, as well as updates to the requirements for take-home vehicles. The vehicle policy revisions allow for special provisions for sworn officers to take home vehicles for officers who reside within a 50-mile radius of the Town.

Several Council members requested additional information regarding the take-home vehicle policy. Mayor Moore provided an overview of the median home prices in Camp Verde and Cottonwood, as well as the limited availability of rental properties in Camp Verde. Mayor Moore noted that, given the high cost of housing, a take-home vehicle serves as an added benefit that supports the Town's efforts to retain its officers.

Public Comment:

Cheri Wischmeyer expressed concern that Town vehicles may accrue mileage more rapidly and inquired whether Town employees who take a Town vehicle home would be covered under workers' compensation in the event of an accident while operating a Town vehicle.

Town Manager Fisher, HR Director Kaiser and Acting Marshal Daniel Jacobs responded to questions from the Council.

On a **motion** made by Councilor Foreman, seconded by Councilor Murdock, the Council **moved to approve** the revisions for Policy 4-9 Sick Leave Bank with the amendment that the changes to Policy 1-2-8 be brought back with more information at a later date.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye
Vice Mayor Escoffier: aye
Mayor Moore: aye
Motion Carried 7-0.

10. **Discussion, consideration, and possible approval of Ordinance 2026-A510, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Chapter 3 (Administration), Article 2 (Officers), Sections 3-2-1(C) and 3-2-4 of the Town Municipal Code to remove position-specific residency requirements for the Town Manager and Town Marshal.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher stated the current code requires residency within the Town of Camp Verde for the Town Manager and Town Marshal. However, Section 3-1-1 of the Town Code already provides general authority for the Town Council to impose residency requirements for any position, provided the requirement is stated in the job posting, and allows 180 days from the date of hire to establish residency.

Town Manager Fisher stated her concern is that a mandatory residency requirement could negatively impact the applicant pool and limit the number of candidates. The proposed Ordinance would remove the specific residency requirements for the Town Manager and Town Marshal, while retaining Section 3-1-1. The change would preserve the Council's authority to require residency on a position-by-position basis, using Section 3-1-1 as the guiding provision rather than a mandatory trigger in the code.

Town Manager Fisher requested that the Council table the item since there were some corrections that need to be made to the Ordinance.

Public Comment:

Cheri Wischmeyer commented on feedback she received via social media indicating that the residency requirements for the Town Manager and Town Marshal should remain in place.

Several Council members requested additional information regarding residency requirement policies for Town Managers and Town Marshals in other Arizona rural towns of comparable size to Camp Verde.

Town Manager Fisher stated she had conducted the research on other jurisdictions policies and recommended that Item 10 be brought back for Council consideration at the February 18, 2026, Town Council meeting.

Town Manager Fisher responded to questions from the Council.

The Town Council agreed that the residency requirement for the Town Manager should remain in place; however, with more information, Council expressed a willingness to revisit the residency requirement for the Town Marshal.

On a **motion** made by Vice Mayor Escoffier, seconded by Councilor Foreman, the

Council **moved to table** Item 10, discussion, consideration and possible approval of Ordinance 2026-A510, at the Manager's request until February 18th.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

11. **Discussion, consideration and possible direction on the annual Community Satisfaction and Strategic Priorities Survey questions.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher noted that the Strategic Plan includes a goal to administer a community survey annually. Town Manager Fisher provided an overview of the new Community Satisfaction and Strategic Priorities Survey, which includes questions related to community satisfaction and strategic priorities. The survey is intended to assist the Council as it begins development of the FY 2027 Strategic Plan and Action Plan, with a focus on current conditions, near-term priorities, and long-term growth policy issues. Town Manager Fisher requested Council approval to release the survey on February 5, 2026.

Town Manager Fisher responded to questions from the Council. The Council gave direction to release the survey as presented.

12. **Adjournment**

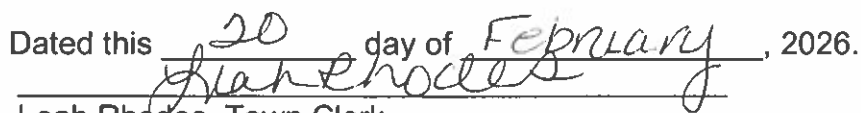
Mayor Moore adjourned the meeting at 7:28 p.m.


Mayor Marie Moore


Attest: Leah Rhodes, Town Clerk

CERTIFICATION

I, Town Clerk Leah Rhodes, hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on February 4, 2026. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 20 day of February, 2026.

Leah Rhodes, Town Clerk